

Horshader Community Development Trust
Minutes of Meeting
Monday 25th November 2024

Present: Directors: Flora Macleod, Chris Morrison, Peter Lidgett, Iain Macdonald, and Staff: Gordon Matheson.
Apologies: Directors: Fiona Jefferson (PL appointed Chair in her absence)

Conflicts of Interest: There were no Cols.

Item	Discussion	Actions
Appointment of Chair	In the absence of FJ, PL was appointed Chairperson.	
Reason for Meeting	PL explained the reason for calling a meeting at short notice. <ul style="list-style-type: none">• FJ had been sent a letter from XXX, complaining about the “withdrawl of a job offer” notice received on Thursday 21st November.	
Resolution	GM was invited to give a narrative of events in response to the points raised. It was agreed to seek HR advice, as the email records seem to clearly contradict the points made in the letter.	The Board agreed to approach DTAS, as our membership entitles us to some HR support. GM should sit down with HR representative, and outline events, and seek advice. It was agreed the Board would seek the HR professional’s input to any response.