

Horshader Community Development Trust
Minutes of Meeting
Tuesday 3rd March 2026

Present: Directors: Fiona Jefferson (Chair), Peter Lidgett, Chris Morrison & Ian Macdonald.

Staff: Gordon Matheson (Business Manager), Jan Schouten (Project Manager), Kate Macdonald (Development Officer) & Catherine McCauliff-Bolton (Minute taking).

Apologies: None.

Conflicts of Interest: None. FJ resigned from TOSC Board 16.02.26.

Item	Discussion	Actions	Responsible	Complete By
Minutes of Previous Meeting(s)	<ul style="list-style-type: none"> a. Monday 2nd February 2026 (Ordinary Meeting) - All agreed. b. Budget Meeting 27th January 2026 – All agreed. c. TOSC Meeting 12th February 2026 – All agreed. 	<ul style="list-style-type: none"> a. Redact: Remove action points, financial remuneration levels and publish on website. b. Publish notice on website, details of when meeting was held and any relevant redacted information. c. Publish notice on website, details of when meeting was held and any relevant redacted information. 	<ul style="list-style-type: none"> GM/CMB GM GM 	<ul style="list-style-type: none"> ASAP ASAP ASAP
Note on WhatsApp Discussions	<ul style="list-style-type: none"> a. TOSC offer – Adjusted Price Agreement b. Emma Makins – Job offer. c. CARES missed funding. Discussions had on funding. d. Staff member absent on compassionate leave e. Trustees to sign off CARES Account. f. Wedding Price: update g. RPG – Issues around curtailment 	<ul style="list-style-type: none"> a. No further action. b. No further action. c. No further action. d. No further action. e. JS in process to sign off with two trustees. f. No further action. g. Await to hear from Howdens. 	<ul style="list-style-type: none"> JS GM 	<ul style="list-style-type: none"> Ongoing Ongoing
Matters Arising				
Website	CMB updated the Board members: 2 web designers to be assessed on next meeting.	Arrange meeting to score 2 x web designers.	CMB/KM/PL	Ongoing
TOSC	<p>Update: Sale finalised; Comhairle burden ongoing.</p> <p>Update from PL: JS is currently preparing a initiation document which will be shared to the Board when it is ready to be released. PL</p>	Await solicitors' response in respect of any feedback in respect of burden issues.	GM	Ongoing

	now met with all TOSC project Board members and all still happy to be on the project board. JS updated board about the priorities at TOSC (because of wedding in April) in respect of compliance. He assured the board everything will be compliant for the wedding (11.4.26),	Organising meeting (for TOSC board members) for walkaround TOSC.	JS	Ongoing
Northland Room Hire	GM briefed the board that Northland will put planning application in and plan to go ahead wef 16.03.26 (approximately).			
Horshader Youth Board Proposal	Feedback Report – Board Agreed to proposal	Continue with Youth Board Proposal.	GM	Ongoing
Risort Updates				
	<p>a. GM briefed Board: No Gate 2 window in 2026 (Not likely. No new date – sometime next year). Effectively the queue has been filled, so they have a fairly good idea of what new energy projects are coming through in early 2030's and all of the offshore projects that were granted licences throughout Scotland, plus the ongoing development of new onshore sites as well, the demand is met.</p> <p>This means that it removes pressure for a fleshed-out project, meaning we can proceed at a slightly more sensible and sedate pace to develop the project.</p> <p>b. Roddy Morrison – Board noted absence due to health issues.</p>	No further action at present.		
Horshader Business				
New Members	None.			
Grant Applications	<p>a. Westside – Youth Hire of Barvas Pitch – GM briefed the Board on background of application. Discussions had on application.</p> <p>b. Westside FC- Shawbost School MUGA – GM briefed the Board. Discussions had on application and funding budget for the current financial year.</p> <p>c. CRY – Andrew Macleod Memorial Fund – PL noted discrepancy from amount that was applied for to what the PEG wrote on their paperwork. KM stated that amount on the PEG paperwork was what was recommended by them, not what was applied for. GM gave the Board a brief about the background of CRY/Andrew Macleod Memorial Fund</p>	<p>£560 agreed for application. All agreed.</p> <p>Application put on hold to see other funding that comes in first and then make decision on application.</p> <p>Potential Fund-raising event by HCDT to support the Andrew Macleod Memorial</p>	<p>GM</p> <p>GM</p>	<p>ASAP</p> <p>Ongoing</p>

	<p>being within CRY administration (not an independent organisation).</p> <p>Discussions had on application.</p> <p>FJ stated that not up to PEG to discuss the financial matters of the application, only just to see if it meets the criteria.</p>	<p>Fund in respect of raising future funds/Potential supplement with donation?</p> <p>Reiterate to the PEG Board about criteria scoring only, not financials/budget.</p>	<p>KM</p> <p>GM</p>	<p>Ongoing</p> <p>ASAP</p>
Bursaries & Hardship Funds	Hardship Fund Application – Confidential information on application: Board discussed application and the Hardship Fund in general.	Board approved application	GM	ASAP
Finance	Staff Wage Review – Push to a separate meeting in March?	Meeting to be held on 16 th March 2026.	GM & Board members	16.03.26
Staffing	<p>Emma Makins – New Tree Ark Supervisor started 02.03.26.</p> <p>Chris Humphreys to continue doing schools until the summer 2026.</p>	Disclosure needed for Emma and Scott.	GM	Ongoing
Development Office Update	<p>KM brief the Board on following points:</p> <ul style="list-style-type: none"> Recycling Scheme in Partnership with WI Women’s Aid – Proposal to act as donation point for items such as children’s clothing, women’s clothing, toys & household goods. Need to establish cut-off period to avoid long term storage of items. Community Cinema – Project ready to go. Maybe an Easter screening. Community Service Event. Potentially held in May or June. Have approached a few potential participating organisations: Tighean Innse Gall (Energy advice), Climate Hebrides (EV Roadshow), Citizens Advice Bureau (Advisory Service) & Advocacy WI (Support Services). Yoga Programme – Attendance remains steady with a waiting list growing for the next block. Currently running at a small profit. SnaG Community Ceilidh – Approximately 35 attended. Feedback received at the event to be reviewed and incorporated into next event. 	<p>Confirm partnership and T&Cs.</p> <p>Volunteers required to operate screenings.</p> <p>Confirm date, venue set up and partner involvement.</p>	<p>KM</p> <p>KM/GM</p> <p>KM</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

	<ul style="list-style-type: none"> Lewis & Harris Trail – Organisation now registered on LHT website. Cost for advertising is £5 per month. Happy to pay this out of DO budget. Have also informed them re TOSC future development so being on this site should increase visibility through trail promotion. Blasta! – Five events completed this season. 186 three course meals provided and very positive feedback received. Schedule another 5 for 2026/27?? Funding bid from TSH was unsuccessful but look for other funding. Spors Gaelic – Paddle Boarding – Await them to advertise spaces for the Easter activities. Shawbost having priority for bookings. If the spaces are not filled, do we open it up to other areas? FJ stated happy to open it up to other areas (Barvas, Breasclete etc) but not covering 50% costs for out of area spaces, only 50% for Shawbost spaces. Niseach Chef - Update 	<p>Arrange dates for late 2026/27 Blasta lunches and apply for funding.</p> <p>Display posters and continue to push on social media.</p>	<p>KM</p> <p>KM</p>	<p>Ongoing</p> <p>Ongoing</p>
Community Growing/Tree Ark Report	<p>CH supplied a written report to the Board for February 2026 covering staffing, trees, pest problems and information at Grinnivat and Dalmore polygrub sites.</p> <p>GM briefed the Board on the Tree Ark working hours and the possibility of needing extra hours (Anna) and discussions had on Woodland Project timelines and HNCs for Lesley & Scott.</p>	<p>No further action at present.</p>		
AOCB	<p>The Board had an extended discussion around legal issues with the Trust’s Articles and Constitutional Documents.</p>	<p>It was agreed to take proposals to revoke problematic Bye laws to the next AGM</p> <p>Board Agreed to draft a fully revised modern constitution in line with the DTAS Template and present this to the membership following legal advice being taken.</p>	<p>GM</p> <p>GM</p>	<p>Ongoing</p> <p>Ongoing</p>
Business Requiring Off-Board Discussions (Dates to be set)				
Set Date of Next Ordinary Meeting	<p>Ordinary Meeting – 13th April 2026.</p> <p>Staff Wage Review Meeting – 16th March 2026</p>			

