

**Horshader Community Trust**  
**Minutes of Board Meeting**  
**Monday 29<sup>th</sup> May 2023**

**Present:** Donna Maclennan, Donald Murray, Fiona Jefferson, Jimina Macleod, Carole Miller

**Apologies:** Flora Macleod

1. **Minutes of Previous Meeting** - Minutes from 27<sup>th</sup> March updated. Last minutes approved and signed.

2. **Matters Arising** – CM waiting to hear from FnG to organise a meeting to discuss, CM will organise.

3. **Communication and Correspondence** -

**Membership** – New application for membership for Mr & Mrs Hazell approved.

Updates to the membership have been made and Office will write to all identified and inform them of changes to membership.

**Grant Application Pledges** - Historical pledges made end of 2022 will be honoured once waterfall payment is made.

**New Grant Applications** - Fun Day for School approved, Clann trip approved, Carloway Show approved once funding available.

DML will organise for running budget expenditure to be available for every meeting.

**Funding Applications** – Robertson Trust Application declined. Scottish Gov SI&L grant still awaiting outcome.

4. **PEG Group** –DML will contact those who expressed an interest of sitting on the PEG group to try and organise meeting with Board with view to starting group soon. The PEG should meet the week before the Board Meetings.

5. **Staffing**

**Project Development Officer** – Look at options for fulfilling this role.

**Current Staffing** - CM will email board to organise meeting within next week to look at current trust structure, salaries and bonus award at separate meeting – DML will gather information and send to Board prior to the meeting.

**Tree Ark** - 5 hours extra approved for Laura to assist her with the management element of the tree ark project. Assistant Gardener to be discussed at staffing meeting.

6. **Finance**

**Waterfall Payment** – Look at long term prospects for trust, including what to do with building and ensure Trust has good robust fiscal management in place for any expenditure/projects.

7. **Tree Ark** – Donna gave update from Laura about Tree Ark and growing/germination issues with infestation of gnats. Laura and team working hard to resolve the problem. The Board passed on thanks to Laura for all her hard work in trying to eliminate the problems.

8. **HCT Future Feasibility Group** – Ask the community who would be willing to be part of a group to look at the future of the trust.
9. **AGM** – still waiting for final accounts to be completed –looking at August now for AGM.
10. **AOCB** – CIB changing from sage to brightpay for payroll.